

NOTICE - VILLAGE OF TINLEY PARK
MEETING OF THE COMMITTEE OF THE WHOLE

NOTICE HEREBY GIVEN that a regular Committee of the Whole Meeting of the Village of Tinley Park, Cook and Will Counties, Illinois will be held on Tuesday, October 21, 2025, beginning at 5:45 PM in Council Chambers, located in the Tinley Park Village Hall, 16250 South Oak Park Avenue, Tinley Park, Illinois 60477.

THE AGENDA IS AS FOLLOWS:

1. CALL MEETING TO ORDER
2. ROLL CALL
3. CONSIDER APPROVAL OF MINUTES OF THE COMMITTEE OF THE WHOLE MEETING HELD ON OCTOBER 7, 2025.
4. DISCUSS A PURCHASE FROM WAREHOUSE DIRECT OFFICE INTERIORS FOR OFFICE OPEN SPACE CUBICLES FOR THE COMMUNITY DEVELOPMENT DEPARTMENT.
5. DISCUSS A DONATION AGREEMENT FOR AUTOMATED EXTERNAL DEFIBRILLATORS (AED) WITH THE TINLEY PARK BOBCATS.
6. DISCUSS A DONATION AGREEMENT FOR AUTOMATED EXTERNAL DEFIBRILLATORS (AED) WITH THE TINLEY PARK BULLDOGS.
7. DISCUSS AN INTERGOVERNMENTAL AGREEMENT WITH THE VILLAGE OF ORLAND PARK FOR USE OF THE INDOOR PUBLIC SAFETY TRAINING CENTER.
8. RECEIVE COMMENTS FROM THE PUBLIC

ADJOURNMENT

NANCY M. O'CONNOR, VILLAGE CLERK

ROLL CALL

MINUTES
Meeting of the Committee of the Whole
October 7, 2025 – 5:45 p.m.
Village Hall - Council Chambers
16250 S Oak Park Ave.
Tinley Park, IL 60477

Item #1 - At 5:50 p.m. the regular meeting of the Committee of the Whole was called to order.

Item #2 - Clerk O'Connor called the roll. Present and responding to roll call were the following:

Members Present: M. Glotz, Village President
N. O'Connor, Village Clerk
W. Brady, Village Trustee
K. Shaw, Village Trustee
C. Sullivan, Village Trustee

Members Absent: W. Brennan, Village Trustee
D. Mahoney, Village Trustee
M. Mueller, Village Trustee

Staff Present: P. Carr, Village Manager
T. Tilton, Police Chief
K. Dunn, Deputy Fire Chief
M. Coleman, Interim Community Development Director
J. Urbanski, Public Works Director
D. Framke, Marketing Director
L. Galovich, Village Attorney

Others Present:

Item #3 - CONSIDER APPROVAL OF THE MINUTES OF THE COMMITTEE OF THE WHOLE MEETING HELD SEPTEMBER 16, 2025 – Motion was made by Trustee Brady, seconded by Trustee Shaw to approve the minutes of the Committee of the Whole meeting held on September 16, 2025. Vote by roll call. Ayes: Brady, Shaw, Sullivan, Glotz. Nays: None. Absent: Brennan, Mahoney, Mueller. President Glotz declared the motion carried.

Item #4 – DISCUSS THE ZONING LOT CONSOLIDATION AGREEMENT FOR VAZQUEZ / TORO INTEGRITY WALL LOCATED AT 17201 RIDGELAND AVENUE – The property is listed with the County as two (2) PINs, 28-29-300-028-0000 and 28-29-300-035-0000. This agreement will prohibit the separate sale of parcels. President Glotz asked if members of the Committee had any questions. There were none. Motion was made by Trustee Sullivan, seconded by Trustee Brady to recommend the Zoning Lot Consolidation Agreement for Vazquez/Toro Integrity Wall., 17201 Ridgeland Avenue be forwarded to the Village Board. Vote by roll call. Ayes: Brady, Shaw, Sullivan, Glotz. Nays: None. Absent: Brennan, Mahoney, Mueller. President Glotz declared the motion carried.

Item #5 – DISCUSS A CONTRACT WITH MANICZ MEDIA FOR A WINTER TOURISM CAMPAIGN – This agreement with Manicz Media is to promote Harmony Square activities during the winter season. Trustee Brady asked if the Marketing Department had all of the information regarding the content. Donna Framke, Marketing Director, stated the Marketing Department controls the creative assets. Motion was made by Trustee Sullivan, seconded by Trustee Shaw to recommend a contract with Manicz Media for a winter tourism campaign, be forwarded to the Village Board. Vote by roll call. Ayes: Brady, Shaw, Sullivan, Glotz. Nays: None. Absent: Brennan, Mahoney, Mueller. President Glotz declared the motion carried.

Item #6 – DISCUSS HOLIDAY HAPPENINGS AND A CONTRACT WITH PRO EM NATIONAL EVENT SERVICES FOR THE HOLIDAY MARKET TENT AND STAGE RENTAL – A contract with Pro Em National Event Service, for tent and stage rental was provided. President Glotz asked if members of the Committee had any questions. There were none. Motion was made by Trustee Sullivan, seconded by Trustee Brady to recommend a contract with Pro Em National Event services for the holiday market tent and stage rental be forwarded to the Village Board. Vote by roll call. Ayes: Brady, Shaw, Sullivan, Glotz. Nays: None. Absent: Brennan, Mahoney, Mueller. President Glotz declared the motion carried.

Item #7 – DISCUSS REPLACING ORDINANCE 2025-O-028 RELATED TO THE IMPOSITION OF A REVISED SIX-MONTH TEMPORARY MORATORIUM ON THE ACCEPTANCE, PROCESSING, AND APPROVAL OF CERTAIN BUSINESS LICENSES, DEVELOPMENT, AND ZONING APPLICATIONS – The replacement Ordinance was provided. President Glotz asked if members of the Committee had any questions. There were none. Motion was made by Trustee Shaw, seconded by Trustee Brady to recommend the replacement of Ordinance 2025-O-028 related to the Imposition of a revised Six-Month Temporary Moratorium on the Acceptance, Processing, and Approval of Certain Business Licenses, Development, and Zoning Applications be forwarded to the Village Board. Vote by roll call. Ayes: Brady, Shaw, Sullivan, Glotz. Nays: None. Absent: Brennan, Mahoney, Mueller. President Glotz declared the motion carried.

Item #8 – DISCUSS ADOPTING ILLINOIS DEPARTMENT OF TRANSPORTATION (IDOT) PERMITTING STANDARDS FOR WORK PERFORMED IN STATE RIGHTS-OF-WAY – This Resolution allows Public Works to perform work in the State Rights-of-Way. President Glotz asked if members of the Committee had any questions. There were none. Motion was made by Trustee Sullivan, seconded by Trustee Shaw to recommend the Illinois Department of Transportation (IDOT) Permitting Standards for Work Performed in State Rights-of-Way be forwarded to the Village Board. Vote by roll call. Ayes: Brady, Shaw, Sullivan, Glotz. Nays: None. Absent: Brennan, Mahoney, Mueller. President Glotz declared the motion carried.

Item #9 – DISCUSS A CONTRACT WITH MORTON SALT, INC. FOR A BULK ROAD SALT PURCHASE – This agreement with Morton Salt, Inc. is for the Fiscal Year 2026 bulk salt purchase. Trustee Brady asked if Public Works has a facility to store the full season delivery. John Urbanski, Public Works Director, replied no, adding the road salt is supplied in multiple shipments. Motion was made by Trustee Sullivan, seconded by Trustee Brady to recommend a contract with Morton Salt, Inc. for Bulk Road Salt Purchase be forwarded to the Village Board. Vote by roll call. Ayes: Brady, Shaw, Sullivan, Glotz. Nays: None. Absent: Brennan, Mahoney, Mueller. President Glotz declared the motion carried.

Item #10 – DISCUSS A CONTRACT WITH BEAR CONSTRUCTION FOR THE UPGRADES TO THE FORMER BECHSTEIN BUILDING – This Job Order Contract (JOC) with Bear Construction is for upgrades to the former Bechstein building. President Glotz asked if members of the Committee had any questions. There were none. Motion was made by Trustee Shaw, seconded by Trustee Brady to recommend a contract with Bear Construction for the Upgrades to the Former Bechstein Building be forwarded to the Village Board. Vote by roll call. Ayes: Brady, Shaw, Sullivan, Glotz. Nays: None. Absent: Brennan, Mahoney, Mueller. President Glotz declared the motion carried.

Item #11 – RECEIVE COMMENTS FROM THE PUBLIC – President Glotz asked if there were any comments from the public. There were none.

Motion was made by Trustee Sullivan, seconded by Trustee Shaw, to adjourn the Committee of the Whole. Vote by roll call. Ayes: Brady, Shaw, Sullivan, Glotz. Nays: None. Absent: Brennan, Mahoney, Mueller. President Glotz declared the meeting adjourned at 5:56 p.m.



Interoffice Memo

Date: October 21, 2025
To: Committee of the Whole
From: Michael J. Coleman – Community Development Director
Subject: New Community Development furniture cubicles

BACKGROUND

The Community Development Department has a very constricted and tight area for 3 staff members located on the north side of the department. This area (Area “A”) includes an existing low height partition that break the space into unique smaller spaces that are not efficient for interior space planning using open office concepts. Area “A” presently houses two planners and a health inspector.



Area “A” Picture #1



Area “A” Picture #2

This area, after field measurement, can be utilized more efficiently to create 4 equal size larger stations with full size desks, full size returns, two additional individual storage cabinets and shelving to house all required books and associated materials for four staff members. The actual gross square footage and footprint will actually be smaller in area thus creating a larger corridor to a required exit door and also a larger width interior high traveled access way within the Community Development Department. This area will house the two planning positions, zoning administrator position and the health inspector in one open area.

The cost as estimated via proposal by Warehouse Direct Office interiors dated September 8th, 2025 is \$32,278.57 for the four stations mentioned above. (Area "A") (Proposal attached)

Additionally, two additional stations will be replaced that have been constructed of spare desk pieces and parts that have been in storage. This area (Area "B") where created when additional staff has been added. The two replaced stations will have prefabricated glazed partitions to provide acoustical separation from the permit clerks and the inspectors. The two replaced prefabricated stations are designed to provide optimal space for two inspectors with full desk, returns and two file cabinets for storage.



Area "B" Picture #1

The cost as estimated via proposal by Warehouse Direct Office interiors dated September 8th, 2025 is \$14,069.69 for the two stations mentioned above. (Area "B") (Proposal attached)

Please note, these estimates include the built electrical receptacles and phone connections required for communication and power for the prefabricated office cubicles.

BUDGET ALLOCATION

2025 C.D. Budget for office and cubicles:	\$200,000.00
Proposed total cost for 6 stations:	\$46,348.26
Remaining balance for additional upgrades:	\$153,651.74

BENEFITS

The addition of the cubicles in Area "A" will provide 4 equal size employee desk areas and would allow the reallocation of staffing in areas in close proximity to staff with equal or similar roles. The addition of one additional cubicle desk space in area "A" provides a desk cubicle station to be free for other staffing

needs and future growth of staffing in community development. Additionally, the two cubicles in Area “B” provide two full desks for inspectional staff and also provides a low height separation or acoustical barrier between the permit clerks and inspectors.

Current staffing is:

Administration: Two staff members

Building division: Nine staff members

Planning division: Four staff members

Total current Community Development staffing: Fifteen staff members

Current stations: Twelve stations

Private offices: three private offices

New stations under request: Fourteen stations + three existing private offices = 17 staff stations

Allowable additional staffing for C.D. department: Two additional spaces.

STAFF RECOMMENDATION

Staff requests consideration for recommendation to the Village Board for the purchase of the 6 total prefabricated desk stations in the Community Development Department. Staff is prepared to present this item to the Village Board.



Interoffice Memo

Date: October 15, 2025

To: Village Board

From: Michael Glotz, Mayor

Subject: Youth Sports AED Donation – Agreement & Release

Youth sports organizations must have an Automated External Defibrillator (AED) readily available at their practices and games to ensure safety in emergencies. The Village places a strong emphasis on the health and safety of its coaches, parents, fans, and youth, and is dedicated to fostering an environment that encourages children to stay active and healthy. Therefore, the Village will be donating AED devices to the Tinley Park Bulldogs and Bobcats, who practice and play on property managed by the Tinley Park Park District. This donation is a direct reflection of the Village's unwavering commitment to community well-being and its support for organizations dedicated to youth development. In exchange for this donation, the organizations are required to provide a signed waiver that releases the Village from any future claims related to the use, maintenance, or operation of the AED units.



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Interoffice Memo

Date: October 15, 2025

To: Pat Carr, Village Manager
Hannah Lipman, Assistant Village Manager

From: Thomas Tilton, Police Chief

Subject: Consider a resolution approving an intergovernmental agreement with the village of Orland Park for the use of Indoor Public Safety Training Center

Presented for Committee of the Whole and Village Board discussion and action.

Description:

I would like to request the Village Board to consider a resolution which would approve an Intergovernmental Agreement with the Village of Orland Park which would allow the Tinley Park Police Department to use an indoor public safety training center for critical police training such as firearms proficiency, rapid deployment, defensive tactics and use of force; owned by the Village of Orland Park, and Operated by the Orland Park Police Department.

Staff Direction Request:

1. Approve the Resolution as proposed.
2. Direct staff as necessary.

PUBLIC COMMENT